

# COVID-19 PLAN FOR BEACH ELEMENTARY

Calvert County Public Schools  
Daniel D. Curry, Ed.D, Superintendent  
2020-2021

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## General Information

This plan is for use by Calvert County Public Schools staff and the community. Information related directly to Covid-19 transmission and protection protocols is contained in this plan. It is not intended as a comprehensive look at instruction requirements which are covered at the district level. These plans are expected to be fluid with revisions and updates as needed. Information on these plans can be found on the Calvert County website at <https://www.calvertnet.k12.md.us/>.

Calvert County Public Schools plans to reopen schools for in-person instruction by grade bands. Students in pre-K through Grade 2 whose families chose the hybrid model will return to school on January 19, 2021 with students in grades 3 – 5 beginning on Jan. 25, 2021. Plans for a transition to a hybrid learning environment for secondary students are being developed and will be forthcoming.

Students will be on a two-week rotation with approximately half the students attending each week on Monday – Thursday in two cohorts assigned by last name. Accommodations will be made for students in the same household or daycare whenever possible. In addition, virtual teachers have been assigned to teach students who have chosen to remain in a 100% virtual learning environment.

It is understood that:

- Students and staff will follow health and safety protocols per the Center for Disease Control (CDC), the Maryland Department of Health (MDH), the Maryland State Department of Education (MSDE), and the Calvert County Health Department (CCHD).
- Health and safety practices and responses to COVID-19 will be fluid and may require some protocols be modified or amended.
- Students will follow the CCPS code of conduct. Staff will follow all CCPS policies and procedures.

## Contact Information

For information about health issues and services, contacts

Main Office: 443-550-9520

Health Room: 443-550-9528

Additional Contacts:

Name	Title	Contact Information
Staff	Calvert County Health Department	410-535-5400
Chris Knode	Supervisor of Student Services - School Health	443-550-8461 knodec@calvertnet.k12.md.us
Micah Beaston	Mental Health Coordinator	443-550-8460 Beastonm@calvertnet.k12.md.us
Jodi Perez	Behavioral Specialist	perezj@calvertnet.k12.md.us

## School Status Determinations

All changes in school status will be communicated through the school system website, messages sent via School Messenger, and social media. The decision to make a change in school status will be done in consultation with the Calvert County Health Department.

## Procedures to Review Before Classes Resume for Students

During the two-weeks prior to the return to in-person instruction, teachers will begin to review classroom expectations with students who will be entering the hybrid model. The following areas will be covered.

### Health Rules

- Students will not share instructional materials. Any materials that are used by multiple students must be cleaned between student use. (Please see Appendix A, "Handling of Instructional Materials and Equipment" Guidance document for more detailed information).
- Singing will be prohibited until further notice.
- Students will bring (when possible) a refillable water bottle. Only water bottle filling stations will be functional. All other water fountains will be shut down.
- Principals will maintain a supply of refillable water bottles for students who do not bring one.

### Social Distancing

- Classrooms will be limited to no more than 15 bodies, including staff and students.
- Desks will be positioned to be six feet apart.
- Students are expected to maintain social distancing throughout the day.

### Mask Wearing

- It is important for all of our staff and students to remain vigilant in helping to create a positive and healthy instructional environment. All staff and students are required to wear face masks covering the mouth and nose during the school day and during school activities. We continue to work in cooperation with the Calvert County Health Department and in doing so have determined that face masks do not include "gaiters," tee-shirts pulled over the face, or bandana-style coverings.
- **Students who return for face-to-face instruction will be given four cloth face masks with their school logo.** They may wear those masks or another personal mask. All masks must be consistent with the expectations in the Code of Conduct and shall not convey symbols or messages generally accepted to promote intolerance, hate, racial slurs, gang affiliation nor depict and/or advertise drugs, alcohol, tobacco, (vaping), violence, sex, or vulgarity.
- Students will be given breaks from wearing a face covering throughout the day.
- Students will have the opportunity to take off mask while socially distant for a few minutes in the classroom. They will also have the opportunity to be without their mask while playing outside if not on the playground equipment.
- If a child is unable to wear facial covering due to medical reasons, parents must provide medical documentation of the inability to tolerate wearing a face covering.
- When wearing a face covering is not possible, other safety measures of social distancing or utilizing a barrier will be implemented.
- Very young students or students who are sensory sensitive may not be able to tolerate wearing a face covering. Instruction and reinforcement will be given by teachers to increase tolerance on wearing a face covering.

- Students who are unable to wear a face covering for medical or sensory reasons will not be excluded from instruction as long as alternative protections can be put in place.
- Staff who refuse to wear masks could face disciplinary action.

### Student Has No Mask

- Students who arrive at school without a mask will be provided one prior to entering the school.
- Students who lose or destroys a mask during the school day will be provided a mask by the teacher.

### Student Refuses to Wear Mask

- If a student refuses to wear a mask, the teacher and/or principal will communicate with the parents and develop a plan to teach the student the importance of wearing a mask and how to wear the mask.

### Hand Washing

- Staff and students must always practice proper hand washing or use of hand sanitizer. Staff must wash or sanitize their hands after working one on one with a student or with a small group of students before moving on to work with another student.
- Staff and students must wash hands or use hand sanitizer when entering classrooms, entering from outdoors, after touching high-use items like doorknobs, or moving from one station to another.
- Students will use assigned restrooms.
- No more than two students will be allowed in the large bathrooms. Each class is assigned to use one of the bathrooms. Bathrooms will be cleaned every hour.

### Social/Emotional Support

- School psychologists, school social workers and school counselors will be available to meet with classes, individual students or small groups of students as needed.

## Health/Safety Procedures

### Staff and Parent/Guardian Self-Assessment

Parents/guardians and all staff members are asked to complete a health self-assessment on a daily basis by asking themselves the questions below prior to reporting to school/work.

- Has my child or anyone in the family been sick with a dry cough, shortness of breath, chills, fever, muscle or body aches, sore throat, or loss of sense of taste or smell in the last 14 days?
- Has my child or anyone in the family been exposed to COVID-19 and asked to isolate for 14 days? If yes, who was directed to isolate, and what date did the isolation start? **(Ensure isolation time is up and no symptoms were present during the 14-day isolation time.)**
- Has my child or anyone in the family tested positive for COVID-19? If yes, who and when? Were they having any symptoms? **(If not having symptoms, a student can attend school if 10 days have passed since the positive test.)**

## Student Pick-Up / Drop Off

- Parent pick up and drop off areas will be outside the gym entrance. (specify area)
- Students will be verified at drop off to ensure correct cohort for face-to-face instruction before the individual transporting student to school is allowed to leave.
- Parents will be asked to follow the following procedures when picking up/dropping off students: During drop off, parents are to remain in the car and BES staff will get children from each car. At dismissal, parents are to remain in the car and BES staff will get signature and call gym for student to be released. Staff will walk child to the car.

## Hand Sanitizers

- At a minimum:
  - Hand sanitizers will be placed near all exterior doors.
  - Hand sanitizers will be placed near the doors of elevators when applicable.
  - Hand sanitizers will be placed near the door of each classroom.
  - Hand sanitizers will be placed in public places where there is not water and soap.

## Health Rules in Classrooms and Offices

- All students and staff should maintain 6-foot distance from others at all times.
- Group activities are discouraged. If necessary, arrange group activities outdoors and be mindful of the 6 foot social distancing requirement.
- Staff and students are responsible for reporting own health concerns to the school nurse and/or teacher.
- Interior doors will be kept open to increase air circulation.
- Students will use assigned bathrooms

## Health Room Services

- The school nurse will reference and follow CCPS Policy #1520 Communicable Disease Policy and #1520.1 CCPS Communicable Disease Procedures and Communicable Disease Guidelines.
- Staff will consider the traffic pattern of healthy/ill students reporting to the health room to limit possible exposure.
- Ill students and staff will be isolated to designated area.
- Social distancing will be maintained between ill students/staff.
- Any students/staff with a potential communicable illness will leave school as soon as possible.
- Building service workers will clean commonly touched surfaces, such as counters, and health room beds with disinfecting wipes or cleaners after each nearby student/staff interaction.
- CCPS will follow guidance from the Calvert County Health Department for all positive cases. The Health Department is notified of positive cases by the testing agency, including those outside of Calvert County, and will communicate with the school system. If a staff member believes that he/she has been exposed to COVID-19 or has tested positive for COVID-19, the person must immediately contact the direct supervisor by phone or text message. If notification of a positive student case comes from the family, the school nurse will report it to the School Health Supervisor and the Department of Human Resources. The school nurse will maintain information on all suspected COVID-19 exposure of students and staff. School principals will

notify the community when a student or staff member receives a positive COVID-19 test, without revealing the person's identity.

- The school nurse must wear a gown before entering the isolation area. The nurse will remove gown and practice proper hand hygiene after leaving isolation area. The nurse must implement proper hygiene practices when moving between student treatment areas.
- The isolation room will be cleaned after every visit.

### Staff Member is Unwell

- If a staff member becomes ill, the principal will make every effort to secure a substitute. If a substitute is not available, coverage will be provided for the staff member.

### Communication Plans

- Principals should communicate at least weekly via e-mail, newsletters or School Messenger to parents, students, and staff on the success and challenges faced (forgotten water bottles, reminders of social distancing, completing asynchronous assignments, etc.)
- Building Services and Bus Contractors will be notified daily of any classrooms or buses that should receive additional cleaning due to a student or staff member presenting with potential symptoms of Covid-19 or the seasonal flu. No identifying information will be provided beyond classroom or bus number.

### Change in School Status

If changes in the community or school spread of the virus necessitate a pause in the Hybrid plan parents will be notified via School Messenger, Social Media and using the established procedures for inclement weather.

### Emergency Equipment/Supplies

#### Classroom Supplies

PreK-2 classrooms should have on hand:

- Two cloth facemasks (adult and/or youth size) for each staff member and student in the classroom
- Clear facemasks for teacher and/or assistant as needed
- A supply of disposable facemasks (adult and/or youth size)
- Hand sanitizer (bottle or dispenser)
- Tri-fold protective barrier for each teacher (and instructional assistant if applicable)
- Disinfecting wipes
- Social distance signage or cues as needed

Non-classroom/office areas in elementary schools should have on hand:

- Two cloth facemasks for each staff member
- Full face shields (adult and/or youth size) as needed
- A supply of disposable facemasks (adult and/or youth size)
- Protective barriers for counselors, secretaries, and other staff as needed

- Hand sanitizer (bottle or dispenser)
- A supply of disinfecting wipes
- A supply of disposable protective gowns
- A supply of disposable gloves in various sizes
- At least one digital infrared touchless thermometer in the school nurse's office
- Social distance signage or cues as needed
- Welcome signs for front office and/or entrance indicating established COVID precautions

If a classroom has depleted the supply or is missing any of the PPEs listed above, the teacher should notify the principal or assistant principal.

Principals will develop a process to manage the inventory of PPEs and to request additional supplies as needed.

## Supplemental Information

### Cleaning Protocols

CCPS is committed to reducing exposure when students and staff are in schools. More frequent cleaning and disinfection will take place. High-touch surfaces such as doorknobs, light switches, hand railings, door windows, phones, desks, and tables will be disinfected frequently throughout the day and cleaned at night. Restrooms will be checked and cleaned hourly, in addition to high-use areas such as offices, libraries, labs, copy rooms, and playgrounds. All water fountains are closed; water bottle fillers may be used.

### Restricted Access

Offices are open to the public by appointment only. Whenever possible, all meetings with the public, including parents, should be held virtually. The public should remain in the office area except for meetings between a staff member and a parent/guardian that cannot be held virtually.

Playground equipment is sprayed with disinfectant every morning and is marked as a masked area and how students can be on the equipment at one time.

### Classroom Layouts

Desks/student instructional stations will be spaced at least 6 feet apart.



## Signage

- All schools have been provided with signage stating health rules. Principals must ensure this signage has been posted around the school, including the following locations: classrooms, offices, public areas, restrooms, elevators, cafeteria, school buses.